



Enhancing Careers  
for a Brighter Tomorrow

# Prospectus 2015/2016

[maritimetrainingacademy.com](http://maritimetrainingacademy.com)

# Welcome

Since its formation the **Maritime Training Academy** has been successfully providing specialist, expert training to marine professionals around the globe.

In recent years the Academy has significantly grown, offering an ever expanding training portfolio across several sectors of the maritime industry, from Superyachts to Shipping and Marine Surveying.

Delivered by distance learning our courses are managed and run by established professionals within the maritime industry.

We are constantly pushing back the boundaries of knowledge with discoveries that are benefiting the industry.

Due to our rigorous academic standards our qualifications are highly respected internationally.





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# Why choose the Maritime Training Academy?



## INTERNATIONAL RECOGNITION

Our long established distance learning courses are endorsed by industry associations and our Diplomas are also recognised by the University of Portsmouth.

## OUTSTANDING TEACHING

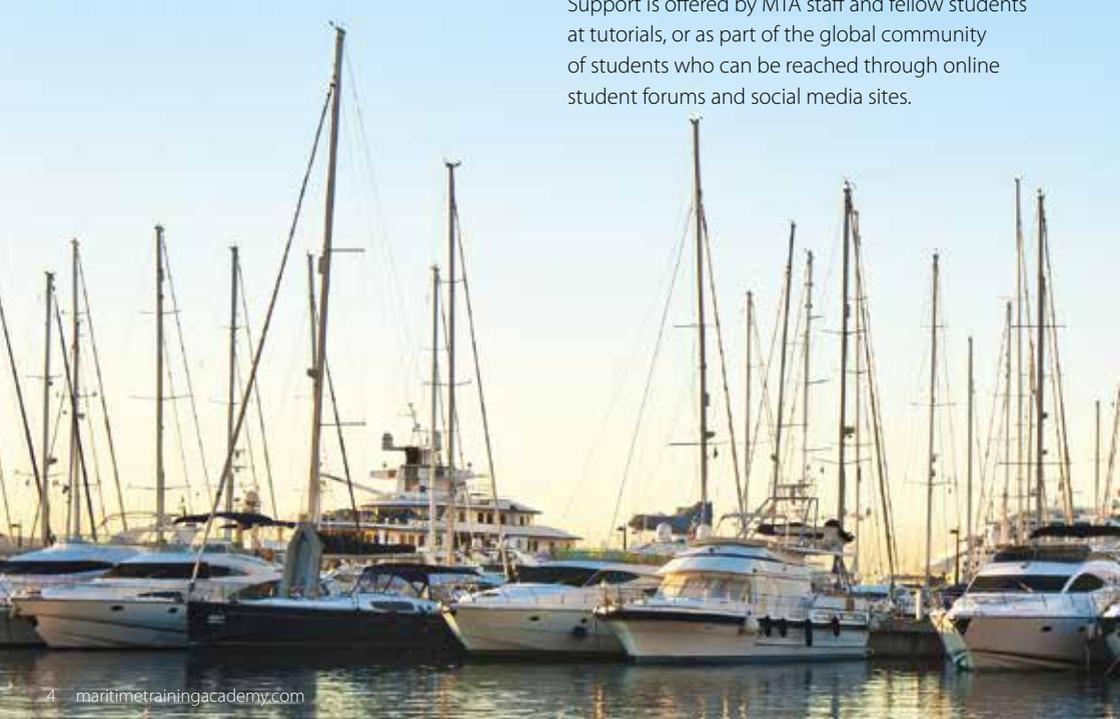
Our study material is written by industry experts, actively working in their specialist fields. We provide outstanding teaching as a result of extensive research and close links within the maritime industry. Our tutors are practising professionals with strong academic and industry backgrounds, with sector-specific skills and practical experience.

## WORLD-CLASS LEARNING

The inspiring thing about studying with us is not just what you learn but how you learn. We have taken flexible learning to a whole new level. We will connect you with the things that inspire you, wherever you are and wherever you come from. Providing high quality distance learning enables you to learn in your own time, at home, on-board or wherever you choose. We are not campus based – reading material is supplied for assignments with regular support from your tutor. We'll challenge you, inspire you, stretch your understanding and make you question ideas that you've always taken for granted – it's truly world-class learning.

## EXCELLENT SUPPORT AND GUIDANCE

You'll enjoy full support throughout your studies, with module tutors to guide, advise and offer comprehensive feedback on your course work. Support is offered by MTA staff and fellow students at tutorials, or as part of the global community of students who can be reached through online student forums and social media sites.



## **LATEST INDUSTRY DEVELOPMENTS**

With our strong connections within the marine industry all of our courses are continuously received to keep up to date with industry changes and developments.

## **VALUE FOR MONEY**

We make sure great learning is also great value, so our tuition fees don't just cover high quality education; they also include support from highly experienced and knowledgeable tutors, access to our online forum and job vacancy listings. Studying with us costs less than studying with campus based Universities or the Open University, especially as you won't need to move away or incur extra expenses for accommodation and travel.

## **LEARN AS YOU EARN**

Most of our students work full time and study part time. This flexible route to earning a qualification allows you to do as much study as you can, alongside your job. Building your experience and qualifications at the same time also shows employers how committed you are.

## **CORPORATE PACKAGES**

Whatever your company size, we can offer a range of corporate packages, tailor-made to suit your business needs and training budget.

## **TAILORMADE TRAINING**

Here at MTA we are able to develop bespoke training courses for companies. With our wealth of expertise in the maritime industry we work with many companies providing tailored courses both in-house and at the MTA Centres. We are able to provide a training consultation to identify your needs and after which we develop the programme to meet your objectives.

# Drawing from a wealth of experience



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## IAN BILES

Master Mariner, BEng (Hons), MA, CEng, CMarEng, DipMarSur, RYA Yachtmaster (Ocean), Eur Ing, FNI, MRINA, MIMarEST, MRIN, MSNAME, MIIMS, MSCMS, MHCMM, AMS (SAMS), MEWI

Ian started his career on commercial ships and spent his leave sailing around the UK and Mediterranean.

During his studies he gained a Master Unlimited CoC, a Degree in Naval Architecture and also a Master's in Business Management. In 1992 Ian began his own marine surveying and consultancy firm. He also became involved with IIMS and was elected as President for a three-year term in 1999.

Ian is possibly one of the most qualified marine surveyors in the business.



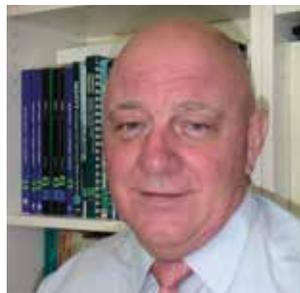
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## JONATHAN HADLEY-PIGGINN

BSc (Hons), MA, Dip Law, MNI, MRIN, ACI Arb, Solicitor

After attaining a Class III CoC, Jonathan spent his early career as Deck Officer with BP Shipping. Later with the Royal Navy, he specialised in navigation, serving in frigates and nuclear submarines. He later received sponsorship by the Royal Navy for his Degree in Maritime Law and Economics, before leaving to pursue a career in maritime law.

Jonathan is a regular speaker at industry events and course lectures on the MCA Master (Yachts) as well as various courses for the British Marine Federation.



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## MIKE WALL

BSc, MSc, FIMarEST, CMarTech, AFNI, QDR

During his career Mike has obtained his Chief Engineers CoC, Class 1 Hong Kong Local Master's, a Bachelor of Science in Nautical Studies and a Masters in Shipping and Maritime Studies. Mike has 8 years' experience as a lecturer in Maritime Studies, he's also continued to be a visiting lecturer at various establishments and regularly carries out training seminars for various shipping organisations. Mike is also the author of several marine surveying books.

Mike has also gained twenty five years' experience in hull, machinery and cargo surveying in the USA, New Zealand, Fiji and South East Asia.



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### **CHRIS FAIRGRIEVE**

BSc(Eng), CEng, MCMS

Chris joined the Royal Navy in 1967 as a Weapons Electrical Engineering Officer and gained his degree at the Royal Naval Engineering College in Plymouth. In 1980 he left the Royal Navy to pursue a second career in the IT industry. In the late 1980s he set up 'Smart Power' developing a power monitoring system for yachts, powerboats and industrial applications.

He is now an SCMS qualified marine surveyor working as a consultant for Maritime Services International in Gosport, where carries out operational surveys and writes/edits educational material for the marine marketplace.



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### **GARY WEBSTER**

MIIMS, MIMarEST, AMCMS,  
MarEng,Tech, DipMarSur

30 years' international experience in mechanical engineering, fault diagnosis and rectification within the general and maritime engineering environments, including compressors, propulsion, fire and gas protection, ultrasound testing and electrical systems. This experience has allowed an extensive background in planned maintenance, safe systems of work through hazard identification and risk assessments. He has experience in pre-purchase, accident and collision damage, condition surveys and risk assessments on vessels ranging from yachts to general cargo vessels.



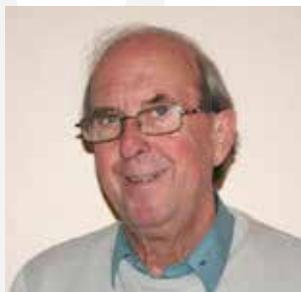
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### **RAY R.L.TILLEY**

C.Eng MI Mar E

Ray started his career in 1960 in the Royal Fleet Auxiliary whilst obtaining his Chief Engineer CoC. He then joined Townsend Car Ferries achieving the rank of Chief Engineer, then as Technical Superintendent before moving to Miami to establish an office for a London based management company. Ray went on to advance his career as Port Engineer with Carnival Cruise Line, before setting up LT Marine Engineering Consultant Engineers in 1988. He returned to the UK in 1995 as Technical Superintendent for Acomarit, and recently retired as Fleet Manager with V Ships UK in 2011.

# Drawing from a wealth of experience



## HUGH N MCQUAID

Master Mariner

Hugh is a retired ship master with sixteen years multi-national command experience in oil tankers from 25,000 dwt to VLCCs. He is a Lloyds registered External Lead Assessor for both ISO 9002 and ISM Code and a registered OCIMF Inspector. He held four United Kingdom Pilotage Licences by examination. Hugh has spent some eighteen years of running his own business, with experience in inspection and audit management systems.

He is a long term member of the Royal Institute of Navigation and a member of the Chartered Quality Institute.



## CEES AMELS

Cees had various different functions in a yard and became project manager for the building of yachts in 1992. In 2005 the Amels yacht building in Makkum by Damen ceased (moved to the Royal Schelde Yard in Vlissingen). Cees was employed as project manager in developing a 35 meter motor yacht for a private owner in 2007. This lasted until 2011 after which the project was abandoned. Following this, Cees started his own business in project management/ consultancy: Amels Mega Yacht Consultancy. [www.amycon.nl](http://www.amycon.nl)

He is available for yards and owners amongst others, to assist in realising new builds and refits.



## ANDREW S ROY

FCA

Andrew is a principal of the accountancy practice Baker Tilly Isle of Man and heads up the super yacht management team which handles the financial aspects of running a large yacht.

He has written many articles and spoken at conferences on yachting matters and is Chair of the Isle of Man SuperYacht Forum, a representative business association.

Recreationally Andrew races his own yacht, he is a member of RORC and is past commodore of the Isle of Man Yacht Club.



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### **PERRIN TOWLER**

MSc

Perrin Towler studied Mechanical Engineering (Naval Architecture), prior to embarking on a 26 year career in the Royal Navy. As well as serving at sea worldwide, he was involved in the build of HMS MARLBOROUGH and OCEAN, and the refits of HMS SHERATON, LANCASTER and NOTTINGHAM.

Early ship repair and construction experience was gained on the Thames, at Yarrows on the River Clyde and Cardiff Dry Docks on a wide variety of vessels. Since gaining his MSc in 2007, Perrin has since been a Marine Surveyor having established an independent consultancy based on the south coast of the UK.



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### **ALAN DALE**

As Ship's Technical Services Manager, Alan was involved in a number of the ship's refurbishment projects. In 1997 Alan joined the Cunard ISM project team as Technical Adviser. After the implementation of the ISM code Alan felt it was time for a change and subsequently joined Nigel Burgess Ltd (NBL) in January 1998.

For twelve years Alan worked as Technical Manager during which time he was involved in numerous new builds and refit projects. More recently as Fleet Manager at BURGESS he is overseeing the development of Junior Managers.



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### **RICHARD CRAY**

BEng (Hons), MIIMS, DipMarSur

Following a number of years working in the finance industry as a senior manager, Richard retrained as a yacht surveyor. His passion was in boating and he had always wanted to work in the industry.

Richard has owned and sailed a number of boats from racing modern yachts to creek crawling in a small bilge keel yacht.

Richard has a wide range of surveying experience from small sailing and motor boats to the world's most renowned superyachts. He believes that the fundamental surveying principles are the same regardless of the type of vessel.



## Our students past and present

Mauritian Coastguard

Kenya Maritime Authority

US Navy

Turkish Maritime Federation

Icelandic Maritime Authority

South African Department of Transport

Bureau Veritas

Nigeria Maritime Administration & Safety Agency

Gibraltar Maritime Authority

Dutch Ministry of Defence

Yemen Maritime Administration

Royal Navy

Grenada Ports Authority

Anglo Eastern Group

Aria Inspection Group

Binnacle Marine

Cargo Inspection Services

London Offshore Consultants

Nationwide Marine Surveys

Seacor Marine

Stena Drilling

Viking Supply Ships

Blassco Ltd

BMT Marine and Offshore Surveys Ltd

Lloyds Register EMEA

Maritime Technical Services Ltd

Macosnar Corporation

Atlantic LNG Company of Trinidad and Tobago

Dekra Experts BV

Maritime Industrial Services

Australian Department of Transport (Marine)

Arrayan Marine Ltd

B.B Project Inc

Nigerian Navy

Bunkers Gibraltar

Sembawang Shipyard

Exxon Mobile

Christos Chryssicopoulos

Boat pack

Fortunato Ltd

Harper Wira Insurance

Nimasa

Met Office

Marriott & Co Ltd

NFM Consulting

North of England P&I Association

SGS Hong Kong Ltd

Sunseekers

Tokio Marine Asia

PYA



Not all companies can be listed, including a multitude of yachts which are unnamed due to privacy restrictions.

Camper and Nicholson's International

Y.CO

Simpson Marine

Princess Yachts

Ince and Co

C2C Yachting

Sarnia Yachts

Edmiston

Watkins Yacht Management

Fraser Yachts

Amico and Co

Wentworth Marine

Pendennis

Avantgarde Shipyards

West Coast Marine

Pure Superyacht Refit Management

Equiom Yachting Services

Team Marine

BWA Yachting

Dbeere Yachts

Riviera Asset Management

Aris Drivas Yachting

Northrop and Johnson

Alfa Charter

Bilderlings Wealth

Dohle Yachts

Dominion Marine

El Crew Co

Burgess

Polaris Yachting

Imperial Yachts

Navis Yacht Charter

Reliance Yacht Management

Fugro Seacore Ltd

Global Marine Systems

Ship services Porsgunn

T-Jamako Maritime

A.P. Moler

V.I.P Marine

Ulysse Yachts

Horizon Yachts

Maritime Industrial Services

Tsunami Marine Limited

Halliburton Surveyors & Adjusters

Ince & Co

McLeod Trawlers

Saipem S.A

Avantgarde Shipyards

Queensway Navigation

# Diplomas and Certificates

## **DIPLOMA OR CERTIFICATE?**

The modular course material is identical for both the Diploma and Certificate, all students are required to complete and pass the student assignments. The Diploma student will also be required to sit a 3 hour written examination once they have completed their assignments.

## **UNIVERSITY OF PORTSMOUTH**

Our Diplomas are recognised by the University of Portsmouth. Therefore students who successfully complete our Diplomas can use them as part of the evidence offered in a portfolio for claiming Accredited Prior Learning (APL), against the University of Portsmouth's partnership programme work based learning degrees.

## **TUITION OUTSIDE THE UK**

Tutorial support will be provided by online forums and email. There may be an opportunity for a face-to-face tutorial meeting depending on the number of students in your area.

## **FLEXIBLE STUDYING**

Our flexible study means that you can vary the pace of study if life gets in the way of learning. It is preferred that you complete the Diploma in 12 months however we can offer a further 6 month extension if required (see course fees).

## **STUDY TIME**

Each module should take between 10-30 hours to complete with additional time required to complete the student assignments.

## **HOW THE COURSES WORK**

One module is released each consecutive month, from the start date. Each module is uploaded onto our student web portal, allowing students to access the material at any stage during their course. The modules are available in a PDF format and students are able to download or print the material when required. Modules can be completed in any order, provided that all assignments are submitted no later than 6 weeks prior to the examination date.

## **YOU ARE NEVER ON YOUR OWN**

Although you work in your own environment, you'll never be on your own. You'll have the opportunity to meet your fellow students in tutorials, online forums and social networking groups.

## **FEE SUPPORT – PAYMENT PLAN**

Investing in your own future may be one of the best decisions you will ever make, but finding ways to pay tuition fees can be a challenge. That is why we ensure you have fee support through our interest free payment plan service. Please note that payment plans are subject to application.

## **TOOLS REQUIRED FOR STUDY**

In order to study with us, you will need a computer with reliable access to the internet.

## **ENGLISH FOR LEARNING**

All study material is composed in English. Therefore, you will need to have a good competency of the English language, in order to ensure you're able to study at higher education level.

# Course Fees

## **DIPLOMA - £2,300.00**

This covers the 12 modules as PDFs, student assignment marking, examination costs and the issuing of a Diploma.

## **CERTIFICATE - £1,550.00**

This includes the 12 modules as PDFs and marking of the student assignments and the issuing of a certificate..

## **INDIVIDUAL MODULES**

£250

Module content only.

£400

Module content, assessment and certification.

**Extension Fee** If you are unable to complete the course in the 18 months allocated from the start date of the course, you can apply for a further 6 months extension for £250.

**Re-Registration Fee** We offer re-registration onto the course for lapsed students at 50% of the course costs.

You will have the opportunity to re-submit any student assignments or carry any existing marks forward into the new academic year to be counted towards your final exam results.

**Resit exams** You are entitled to re-sit your exam once at a fee of £250.

# Payment Plan

INTEREST FREE Payment Plan	Diploma Option	Certificate Option
<b>Total cost</b>	<b>£2,300.00</b>	<b>£1,550.00</b>
34% upon registration	£782.00	£527.00
33% 3 months after registration	£759.00	£511.50
33% 6 months after registration	£759.00	£511.50

Payment plan subject to application.

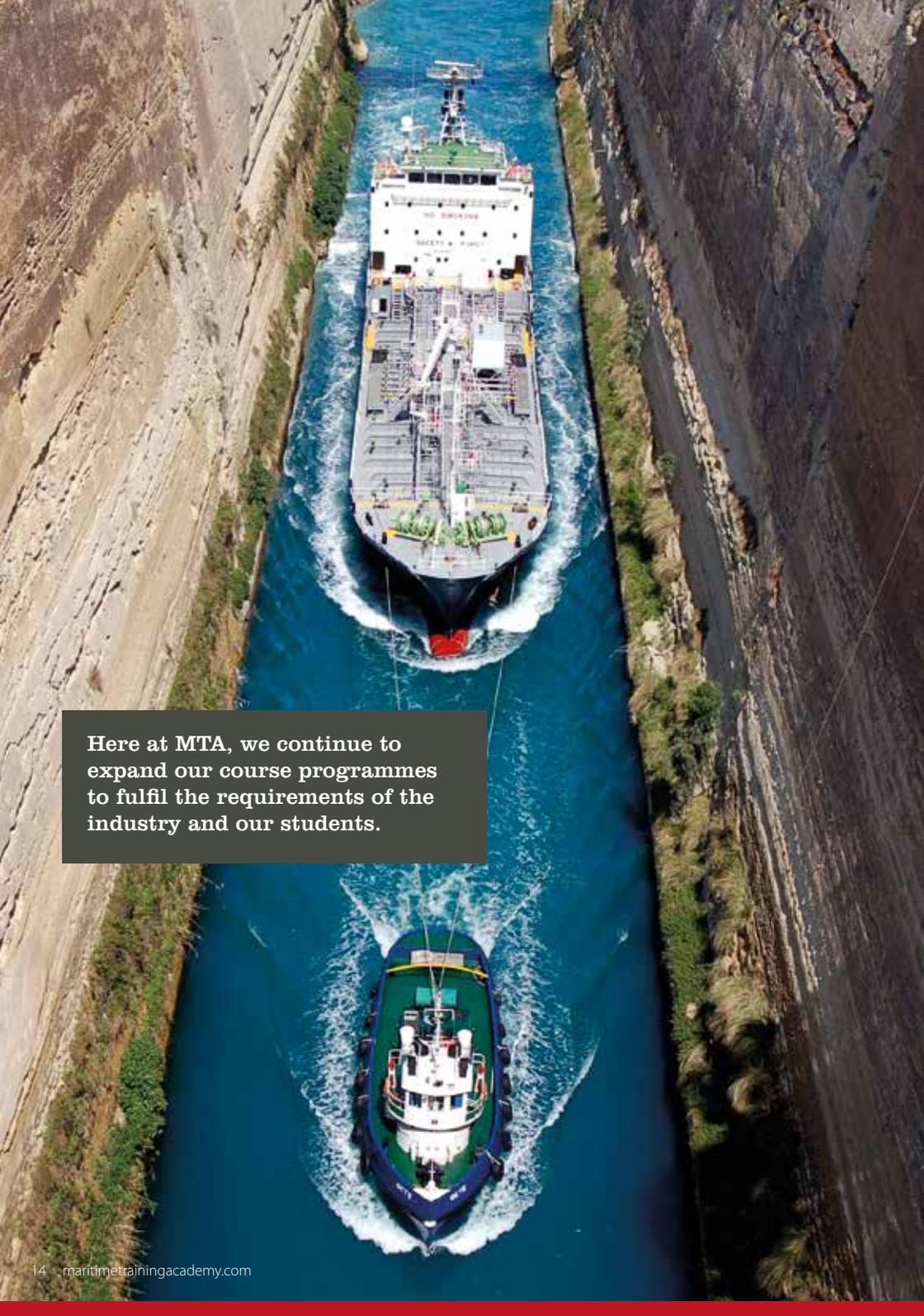
VAT will be added at standard UK rate where applicable.

# Examinations for Diploma Students

Examinations are held twice a year in April and October, detailed information is available at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

**Venue** - UK

**Overseas students** - For overseas students unable to attend our London examination centre, alternative arrangements can be made to sit the exam in their country of residence. Any additional fees involved will be the students responsibility.



Here at MTA, we continue to expand our course programmes to fulfil the requirements of the industry and our students.



DIPLOMA IN  
**Marine Pilotage**

Supported by



## Our Diploma in Marine Pilotage is the only distance learning course of its type in the world.



### Course Director

**Captain Don Cockrill** - FNI

In 2010 Don took over as Chairman of the United Kingdom Maritime Pilots Association (complementing an already held position as a Technical Adviser to the International Maritime Pilots' Association Executive). The maintenance and development of pilotage standards and professional skills is high on Dons list of priorities and has therefore taken an active role in his career.

### ABOUT THE COURSE

This unique Diploma has been developed to educate those working the marine pilotage sector. With this course you will develop your skills and improve your knowledge of the industry. This course will give you a greater understanding of the role of the marine pilot and in turn will give you the skills necessary to build a successful career within this growing industry.

Module subjects include key topics such as the types of pilotage, ship handling and bridge management as well as other essential subjects such as pilotage law, port control and boarding emergencies.

Detailed information on module content is available at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

### COURSE STRUCTURE

The course consists of 10 modules. All students are required to successfully complete and pass the module assignments. Diploma students will also be required to sit and pass a final examination.

### WHO'S THE COURSE SUITABLE FOR?

This course is for marine pilots and people working in related areas that wish to learn about this topic. Ideal for the seasoned professional looking to update their knowledge or novice wishing to learn about his subject for the first time.



## HOW TO ENROL

Register as early as you can for a 1st April 2016 start. The registration period will be kept open until the 30th September 2016. Students can start from the point of enrolment after the 1st April 2016.

## COURSE ENQUIRIES

**Ken Lovegrove**

+44 (0) 131 623 0799

+ 1 800 262 9176 (US Freephone)

Skype: Ken\_Lovegrove

[ken.lovegrove@maritimetrainingacademy.com](mailto:ken.lovegrove@maritimetrainingacademy.com)

## ADMISSIONS

**Michelle West**

+44 (0)1252 732220

[michelle.west@maritimetrainingacademy.com](mailto:michelle.west@maritimetrainingacademy.com)

## SYLLABUS

- Introduction
- Pilotage Training & Techniques
- Pilotage Law
- Canal and River Pilotage
- Use of Tugs
- Boarding and Leaving a Vessel
- Ship Handling
- Sea and Offshore Pilotage
- Master/Pilot information Exchange
- Harbour and Dock Pilotage

\* Material is constantly updated which may effect the order in which modules are released

**Maximise your potential with the Diploma in Marine Salvage Operations. We pride ourselves in delivering outstanding training and educational support to ambitious individuals and reputable companies around the globe.**





DIPLOMA IN  
**Marine Salvage**  
OPERATIONS

Supported by



## Our Diploma in Marine Salvage Operations allows you to develop specialist knowledge and enhance your career opportunities.



### Course Director

#### Jonathan Hadley-Piggin

After attaining a Class III CoC, Jonathan spent his early career as Deck Officer with BP Shipping. He later went on to serve with the Royal Navy where he was sponsored at Cardiff University where he read for a degree in maritime economics. He served on a variety of warships and nuclear submarines. He trained at City firm Stephenson Harwood and qualified into their Admiralty Department.

### ABOUT THE COURSE

This course is a practical guide to all the various aspects involved in a professional salvage scenario. It covers the major players in the worldwide salvage industry and links these with a concise summary of the legal and commercial aspects involved in today's modern salvage environment whilst also looking at how salvage has evolved over the years. Salvage contracts in use today are looked at and the future for salvage in the era of ever larger vessels transiting the oceans.

Studying this Diploma is a great way to boost your career prospects. Many students study to develop themselves in their existing role, while others study with a complete change of career in mind.

Detailed information on module content is available at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

### COURSE STRUCTURE

The course consists of 10 modules. All students are required to successfully complete and pass the module assignments. Diploma students will also be required to sit and pass a final examination.

### WHO'S THE COURSE SUITABLE FOR?

This is a practical guide to the law of salvage and the commercial aspects of the industry and is intended for those in the industry or practitioners in the legal/insurance industries that would like a more general overview of the legal aspects of international salvage together with the more commercial aspects that a pure legal consideration would not necessarily provide.



## HOW TO ENROL

Register as early as you can for a 1st April 2015 start. The registration period will be kept open until the 30th September 2015. Students can start from the point of enrolment after the 1st April 2015.

## COURSE ENQUIRIES

**Lisa Roberts**

+44 (0)1252 739770

[lisa.roberts@maritimetrainingacademy.com](mailto:lisa.roberts@maritimetrainingacademy.com)

## ADMISSIONS

**Michelle West**

+44 (0)1252 732220

[michelle.west@maritimetrainingacademy.com](mailto:michelle.west@maritimetrainingacademy.com)

## SYLLABUS

- Introduction to the Salvage Industry
- History of Salvage and Notable Salvage Operations
- Basics of Salvage
- The Law of Salvage
- Salvage Operations - One
- Salvage Operations - Two
- The Coastal State and the Salvor
- Lloyd's Open Form
- Alternative Salvage Agreement
- Salvage from the Shipowner and Master's Perspective

\* Material is constantly updated which may effect the order in which modules are released

Enhance your learning and widen your opportunities, study our comprehensive Maritime Security Diploma developing your industry expertise and gain the competitive edge.





DIPLOMA IN  
**Maritime Security**

Supported by



## Our Diploma in Maritime Security covers key competencies across Maritime Security and Anti-Piracy Operations allowing you to develop specialist knowledge and enhance your career opportunities.



### Course Director

**Ian Biles** - Managing Director at Maritime Services International.

Ian has led MSI to become one of the world's leading surveying companies. Ian's qualifications include: Master Mariner, RYA Yachtmaster Ocean, Naval Architect (BEng Ship Science) and Business Management (MA Business Management).

### ABOUT THE COURSE

With this Diploma you will develop and deepen your knowledge of the Maritime Security industry. You will engage with a range of challenging topics such as challenging topics such as ISPS code, Passenger Vessel Security, Superyacht and Private Yacht Security. It will also cover preventative measures and security procedures as well as the actual event. You will learn the skills required to build a successful career in the Maritime Security industry.

Studying this Diploma is a great way to boost your career prospects. Many students study to develop themselves in their existing role, while others study with a complete change of career in mind.

Detailed information on module content is available at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

### COURSE STRUCTURE

The course consists of 11 modules. All students are required to successfully complete and pass the module assignments. Diploma students will also be required to sit and pass a final examination.

### WHO'S THE COURSE SUITABLE FOR?

Studying the Diploma in Maritime Security is applicable to existing professionals working in the industry as well as those looking to commence a career in Maritime Security.



## HOW TO ENROL

Register as early as you can for a 1st April 2016 start. The registration period will be kept open until the 30th September 2016. Students can start from the point of enrolment after the 1st April 2016.

## COURSE ENQUIRIES

**Lisa Roberts**

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## ADMISSIONS

**Michelle West**

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## SYLLABUS

- Background to Maritime Security
- Historic and Current Situation
- ISPS Code
- The Law and Maritime Security
- Preventative Measures and Security Procedures
- The Actual Event
- Commercial Shipping Security
- Passenger Vessel Security
- Superyacht and Private Yacht Security
- Crew Impacts
- On shore Security

\* Material is constantly updated which may effect the order in which modules are released



**We are committed to enhancing our students careers and earning potential by expanding their industry knowledge and expertise.**



DIPLOMA IN  
**Shipbuilding**  
AND SHIP REPAIR

Supported by



## Our Ship Building and Ship Repair Diploma is the first of its kind to enter this vibrant industry and as a result this unique course has made a strong impact amongst shipping professionals alike.



### Course Director

**Ian Biles** - Managing Director at Maritime Services International.

Ian has led MSI to become one of the world's leading surveying companies. Ian's qualifications include: Master Mariner, RYA Yachtmaster Ocean, Naval Architect (BEng Ship Science) and Business Management (MA Business Management).

### ABOUT THE COURSE

This unique and exclusive Diploma will develop and deepen your knowledge of the Shipbuilding and Ship Repair sector. With this innovative course, you will gain the essential skills and knowledge require, enabling you successfully run and manage the building and repair process.

Module subjects include an array of challenging topics such as the docking process, specifications and docking incidents and accidents, alongside other essential subjects such as an introduction to the shipbuilding and ship repair industry, contracts and project management.

Detailed information on module content is available at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

### COURSE STRUCTURE

The course consists of 12 modules. All students are required to successfully complete and pass the module assignments. Diploma students will also be required to sit and pass a final examination.

### WHO'S THE COURSE SUITABLE FOR?

This course is for individuals wanting to take up a Superintendent's role, a position within a yard or to learn more about the issues faced in these roles. Ideal for experienced professionals wishing to update their knowledge or people approaching this subject for the first time.



## HOW TO ENROL

Register as early as you can for a 1st April 2016 start. The registration period will be kept open until the 30th September 2016. Students can start from the point of enrolment after the 1st April 2016.

## COURSE ENQUIRIES

**Ken Lovegrove**

+44 (0) 131 623 0799

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## ADMISSIONS

**Michelle West**

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## SYLLABUS

- An Overview of the Shipbuilding and the Ship Repair industry
- Specifications
- Ship Repair Work to Hull Machinery
- Ship Repair Work to Hull and Machinery (II)
- Project Management
- Shipbuilding Yards and the New Building Process
- Contracts
- The docking process
- Lay period in dock
- Undocking
- Special docking situations
- Summary of the shipbuilding and Ship Repair Industry

\* Material is constantly updated which may effect the order in which modules are released



“ This course is far more than I expected. ”

Ivica Galic - Managing Director  
Tosmare Shipyard



# DIPLOMA IN Ship Superintendency

Supported by



## The Diploma in Ship Superintendency offers specialist distance learning, which is based on the Det Norske Veritas (DNV) competency standard.



### Course Director

**Ian Biles** - Managing Director at Maritime Services International.

Ian has led MSI to become one of the world's leading surveying companies. Ian's qualifications include: Master Mariner, RYA Yachtmaster Ocean, Naval Architect (BEng Ship Science) and Business Management (MA Business Management).

### ABOUT THE COURSE

This course has been designed to develop and deepen your knowledge of Ship Superintendency. With this course you will gain an excellent understanding of the role of the Ship Superintendent and in turn learn the skills required to run a ship with efficiency and success.

Module subjects include a range of exciting and challenging topics such as project management, the ship life cycle, financial considerations, and emergency preparation and response.

Detailed information on module content is available at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

### COURSE STRUCTURE

The course consists of 8 modules, plus the choice of one specialist module. All students are required to successfully complete and pass the module assignments. Diploma students will also be required to sit and pass a final examination.

### WHO'S THE COURSE SUITABLE FOR?

This course is for those individuals wanting to take up a Superintendent's position or to learn more about the issues faced in this role. Ideal for experienced professionals wishing to update their knowledge or people approaching this subject for the first time.



## HOW TO ENROL

Register as early as you can for a 1st April 2016 start. The registration period will be kept open until the 30th September 2016. Students can start from the point of enrolment after the 1st April 2016.

## COURSE ENQUIRIES

**Ken Lovegrove**

+44 (0) 131 623 0799

+ 1 800 262 9176 (US Freephone)

Skype: Ken\_Lovegrove

[ken.lovegrove@maritimetrainingacademy.com](mailto:ken.lovegrove@maritimetrainingacademy.com)

## ADMISSIONS

**Michelle West**

+44 (0)1252 732220

[michelle.west@maritimetrainingacademy.com](mailto:michelle.west@maritimetrainingacademy.com)

## SYLLABUS

- The Shipping Industry and the Role of the Superintendent
- Quality Assurance - Safety and Security
- Essential Commercial and Shipping Law
- Maintenance and Docking
- Finance Considerations
- The Ship Life Cycle
- Project Management and Reporting
- Emergency Preparation and Response

## SPECIALIST MODULES

(One to be selected)

- Marine Superintendent
- Technical Superintendent

\* Material is constantly updated which may effect the order in which modules are released



“

**I found the Maritime Training Academy course for the Diploma in Ship Surveying to be excellent. It covered all the elements I was looking for with thoroughness and clarity. The modules were written in a no-nonsense, down-to-earth manner.**

”

Jeremy D. Flebbe – Senior Technologist  
SNC Lavalin Defence



DIPLOMA IN

# Ship Surveying

Supported by



## Our unique Ship Surveying Diploma is the most advanced distance learning course available in within this specialist field.



### Course Director

**Mike Wall** - Managing Director at Mike Wall and Associates Ltd.

Mike's experience includes over twenty five years in hull, machinery and cargo surveying. He is a Fellow of IMarEST, Chartered Marine Technologist and Associate Fellow of the Nautical Institute.

### ABOUT THE COURSE

This unique course provides outstanding teaching as a result of extensive research and close links with the surveying industry. With this course you will develop your knowledge of Ship Surveying, enabling you to conduct a survey with effectiveness and efficiency.

Module subjects include essential law, safety and operational surveys, incident and accident investigation along with other essential subjects such as writing the survey report and flag and port state control inspections

Detailed information on module content is available at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

### COURSE STRUCTURE

#### LEVEL ONE – DIPLOMA OR CERTIFICATE

The course consists of 12 modules. All students are required to successfully complete and pass the module assignments. Diploma students will also be required to sit and pass a final examination.

### LEVEL TWO - PRACTICAL

#### Surveyor's Log Book (SLB)

Level 2 consists of a Surveyor's Log Book (SLB). As a surveyor under training completes each task, he/she gathers evidence to support the experience and learning gained, in a structured manner, guided by the Log Book. Once completed, the Log Book will be submitted to MTA for review.

#### Pre-requisites

Students who have passed the MTA Diploma in Ship Surveying or the Diploma in Yacht and Small Craft Surveying. Other equivalent Diplomas will be considered on a case by case basis.

### LEVEL THREE - PEER REVIEW

#### Leading to a CoC issued by MTA

The MTA Peer Review is a detailed oral examination lasting between two to three hours and is graded on a pass/fail basis. The three members Peer committee will ask a series of questions to test the students practical and theoretical knowledge of surveying in their chosen specialist field. Successful completion of the Peer Review is required to achieve the MTA Certificate of Competency in Ship Surveying.

#### Pre-requisites

Students need to have completed the Surveyor's Log Book and submitted this along with relevant supporting evidence to the Peer Review Committee at least 3 months prior to the Peer Review.



### **WHO'S THE COURSE SUITABLE FOR?**

The Diploma in Ship Surveying is suitable for marine surveyors and people working in related areas that wish to learn about this topic. Ideal for the seasoned professional looking to update their knowledge or the novice wishing to learn about his subject for the first time.

### **HOW TO ENROL**

Register as early as you can for a 1st April 2016 start. The registration period will be kept open until the 30th September 2016. Students can start from the point of enrolment after the 1st April 2016.

### **COURSE ENQUIRIES**

**Ken Lovegrove**

+44 (0) 131 623 0799

+ 1 800 262 9176 (US Freephone)

Skype: Ken\_Lovegrove

[ken.lovegrove@maritimetrainingacademy.com](mailto:ken.lovegrove@maritimetrainingacademy.com)

### **ADMISSIONS**

**Michelle West**

+44 (0)1252 732220

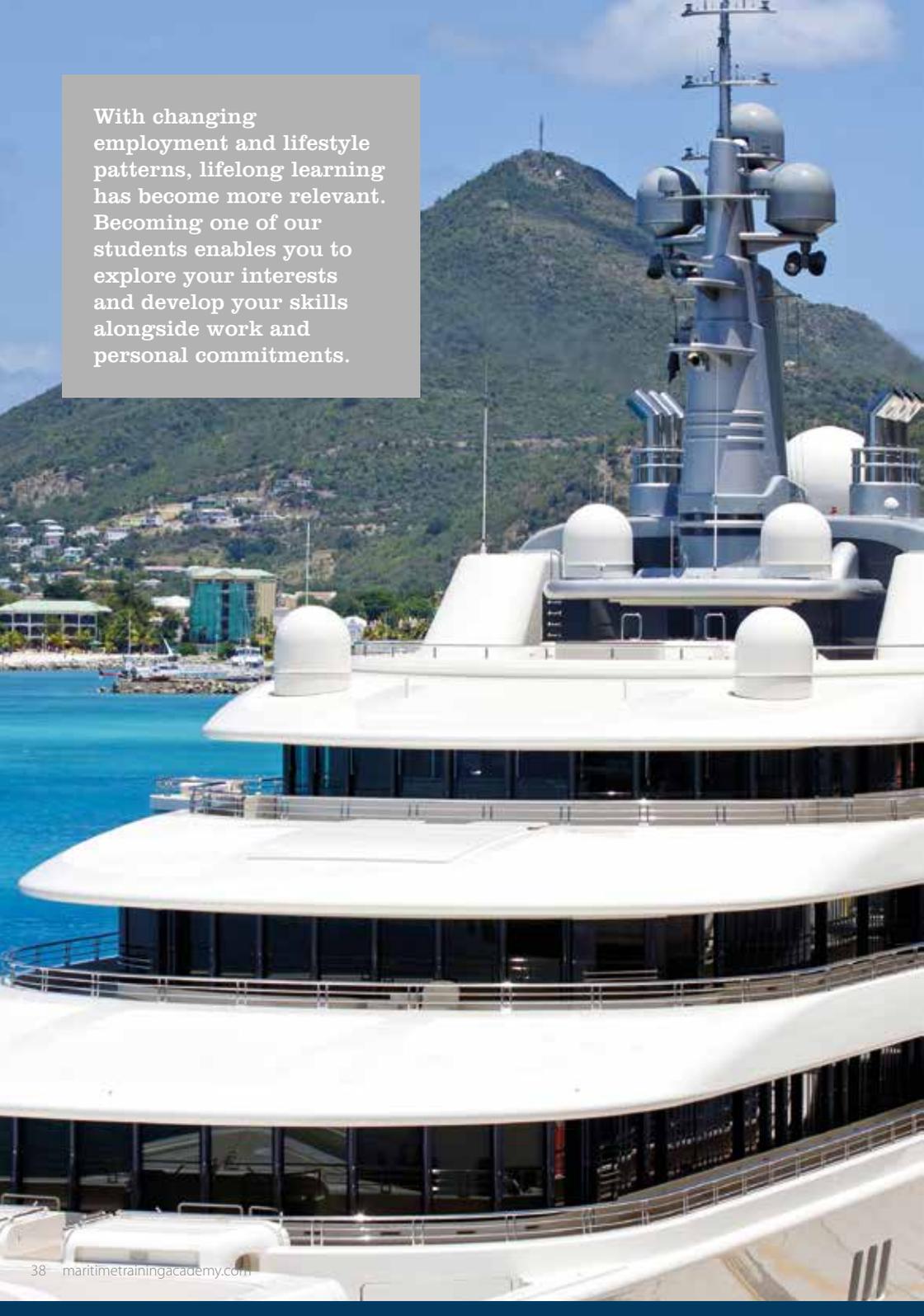
[michelle.west@maritimetrainingacademy.com](mailto:michelle.west@maritimetrainingacademy.com)

### **SYLLABUS**

- An Introduction to the Shipping Industry and the role of the Marine Surveyor
- Essential law
- Writing the Survey report
- The Different Types of Survey
- Safety and Operational Surveys
- Incident and Accident Investigation
- Surveying the Engines and Ship Systems
- ISM and ISPS
- Warranty and Insurance Surveys
- Cargo Surveys
- Flag and Port State Control Inspections
- Surveying the Hull Structure

\* Material is constantly updated which may effect the order in which modules are released

With changing employment and lifestyle patterns, lifelong learning has become more relevant. Becoming one of our students enables you to explore your interests and develop your skills alongside work and personal commitments.





# DIPLOMA IN Superyacht MANAGEMENT

Supported by



**Our Superyacht Management Diploma has been specifically developed for yacht management professionals looking to increase their expertise and excel in their career.**



**Course Director**

**Alan Dale** - Fleet Manager, Burgess

As Ship's Technical Services Manager, Alan was involved in a number of the ship's refurbishment projects. In 1997 Alan joined the Cunard ISM project team as Technical Adviser. After the implementation of the ISM code Alan felt it was time for a change and subsequently joined Nigel Burgess Ltd (NBL) in January 1998.

**ABOUT THE COURSE**

As a progression from our successful Diploma in Superyacht Operations, the Diploma in Superyacht Management has been developed. This course is specifically designed to cover the specialist knowledge required by those currently working in or making the transition to, the yacht management sector or its divisions. This course will teach you the essential elements of yacht management on a day to day basis. With this Diploma you will develop your knowledge of the superyacht industry from a yacht management perspective, enabling you to fulfil your job role to its maximum potential with greatest efficiency.

Module subjects include ownership structures, personnel, logistics and safety management along with other essentials such as technical management, insurance, budgeting and charter management.

Detailed information on module content is available at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

**COURSE STRUCTURE**

The course consists of 12 modules. All students are required to successfully complete and pass the module assignments. Diploma students will also be required to sit and pass a final examination.

**WHO'S THE COURSE SUITABLE FOR?**

Studying the Diploma in Superyacht Management is particularly aimed at yacht managers, technical managers, charter managers, DPA's and also captains and senior crew looking to make the transition to a shore based support role.



## HOW TO ENROL

Register as early as you can for a 1st October 2015 start. The registration period will be kept open until the 31st March 2016. Students can start from the point of enrolment after the 1st October 2015.

## COURSE ENQUIRIES

**Gemma Humphreys**

+44 (0)1252 739771

[gemma.humphreys@maritimetrainingacademy.com](mailto:gemma.humphreys@maritimetrainingacademy.com)

## ADMISSIONS

**Michelle West**

+44 (0)1252 732220

[michelle.west@maritimetrainingacademy.com](mailto:michelle.west@maritimetrainingacademy.com)

## SYLLABUS

- Introduction to Superyacht Management
- Management of Safety
- Emergency Preparation and Response
- Ownership Structures
- Logistics of Superyacht Management
- Budgets and Accounting
- Management of Security
- Essential Law
- Insurance
- Technical Management
- Managing for Charter
- Personnel - Recruitment, Induction, Motivation, Training and Retention

\* Material is constantly updated which may effect the order in which modules are released

“ The Maritime Training Academy has put together a great course for anyone in the industry to complete, should they want to be able to serve their employer better in a shipyard period, be it a refit or new build. This course walks you through some of the uncertainty that surrounds the build/refit process and gives you a better understanding about contracts than any other course the industry offers. ”

Captain Michael Horsthemke





# DIPLOMA IN Superyacht NEW BUILDS

Supported by



Camper &  
Nicholsons  
International  
YACHTING SINCE 1782



  
**LEAD YACHT**  
UNDERWRITERS LIMITED



SOCEAN

 **MARINE  
SOCIETY**

## Introducing our innovative Diploma in Superyacht New Builds, the first of its kind to provide essential step by step guidance for the project management of a superyacht new build.



### Course Director

**Nick Dean** - Managing Partner, OCEAN Independence

With over 37 years' in the yachting industry Nick has amassed an extensive level of experience in sale and purchase, yacht charter, management and new build supervision. In 2005, Nick joined OCEAN Independence as joint Managing Partner and is also a founder member of the recently formed Large Yacht Brokers Association (LYBRA).

## **About OCEAN Independence**

OCEAN Independence is one of the largest brokerage firms in the world, with 16 offices spanning the globe and a team of over 80 brokers and support staff. Through the acquisition of Cavendish White and more recently, Primo Yacht, OCEAN Independence is now considered as one of the leading yacht brokerage companies worldwide.

### ABOUT THE COURSE

Our innovative Superyacht New Build Diploma has been developed to provide essential guidance to anyone embarking on or currently involved with a new build project. The course is designed to enhance your project management skills and assist you at each stage of the build process. Therefore, leaving you better prepared to successfully manage a superyacht new build project, much to the satisfaction of the owner.

Module subjects include managing expectations, the build process, specification changes and change orders along with more essential topics such as contract law, documentation, accountancy and payments.

Detailed information on module content is available at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

### COURSE STRUCTURE

The course consists of 10 modules. All students are required to successfully complete and pass the module assignments. Diploma students will also be required to sit and pass a final examination.

### WHO'S THE COURSE SUITABLE FOR?

Whether this is your first time managing a new build or you already have some experience under your belt, studying the Diploma in Superyacht New Builds is suitable for captains, senior crew and engineers, yacht managers, brokers, project managers, owners representatives, marine lawyers and ship yard employees.



## HOW TO ENROL

Register as early as you can for a 1st October 2015 start. The registration period will be kept open until the 31st March 2016. Students can start from the point of enrolment after the 1st October 2015.

## COURSE ENQUIRIES

**Gemma Humphreys**

+44 (0)1252 739771

[gemma.humphreys@maritimetrainingacademy.com](mailto:gemma.humphreys@maritimetrainingacademy.com)

## ADMISSIONS

**Michelle West**

+44 (0)1252 732220

[michelle.west@maritimetrainingacademy.com](mailto:michelle.west@maritimetrainingacademy.com)

## SYLLABUS

- An Introduction to Superyacht Building
- Basics of Project Management
- Contract Law
- Basic Law and Contract Law for New Building
- Changes and Change Orders
- Build Process
- Accountancy and Payments
- Building the Yacht
- Documentation
- Project Completion and Acceptance

\* Material is constantly updated which may effect the order in which modules are released

“

**I found the Diploma in Superyacht Operations invaluable in consolidating and extending my knowledge as a Yacht Manager. The course was well run with excellent reference material for all 12 modules.**”

Jonathan – Yacht Manager

”



# DIPLOMA IN Superyacht OPERATIONS

Professional body



Supported by



**Originally launched in 2004, the Diploma in Superyacht Operations became the first course of its kind to ever enter the Superyacht Industry and its unrivalled success with industry professionals alike has continued to flourish year on year.**



#### **Course Director**

**Jonathan Beckett** - Chief Executive at Burgess

Jonathan joined Nigel Burgess in Monaco in 1981 aged 23. He moved to the London office in 1983 and became a partner in 1986. Sadly Nigel Burgess died in 1992 whilst competing in the Vendée Globe single handed non-stop around the world race. Jonathan was appointed as Chief Executive and has since led Burgess to become one of the world's leading superyacht brokerage houses.



In association with...

#### **The Professional Yachting Association**

Was formed in 1991 with the aim of creating and maintaining a recognised professional status for seagoing members of the yachting industry. The association is a non-profit making organisation, registered in France under the law of 1901 and is not a Trade Union. [www.pya.org](http://www.pya.org)

#### **ABOUT THE COURSE**

The Superyacht Operations Diploma will develop and deepen your knowledge of the Superyacht industry and its onboard operations, which in turn will help you to excel in your career. Whether you work at sea or on land, this course will provide you with essential industry knowledge and skills, giving you a better understanding of how to run a Superyacht with success and efficiency.

Module subjects include chartering, operational management, ISM, ISPS, personnel and interior management along with other essential subjects such as accounting, legal aspects, insurance, repairs and maintenance.

Detailed information on module content is available at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

#### **COURSE STRUCTURE**

The course consists of 12 modules. All students are required to successfully complete and pass the module assignments. Diploma students will also be required to sit and pass a final examination.

#### **WHO'S THE COURSE SUITABLE FOR?**

Studying the Superyacht Operations Diploma is perfect for captains and senior crew as well as shore based professionals such as, yacht managers, brokers, yacht agents, recruitment consultants, marine lawyers, owners representatives and project managers.

**“ Excellent course, broadens ones knowledge and understanding of issues within the yachting industry ”**

Captain Mikulicic



## HOW TO ENROL

Register as early as you can for a 1st October 2015 start. The registration period will be kept open until the 31st March 2016. Students can start from the point of enrolment after the 1st October 2015.

## COURSE ENQUIRIES

**Gemma Humphreys**

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[gemma.humphreys@maritimetrainingacademy.com](mailto:gemma.humphreys@maritimetrainingacademy.com)

## ADMISSIONS

**Michelle West**

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[michelle.west@maritimetrainingacademy.com](mailto:michelle.west@maritimetrainingacademy.com)

## SYLLABUS

- An Introduction to the Superyacht Industry
- Personnel
- Operational Management
- Interior Management and Catering
- Accounting
- Chartering
- Repairs and Maintenance
- Legal Aspects of Superyacht Management
- Superyacht Insurance
- New Building Project Management
- Security and Ips
- The International Safety Management Code

\* Material is constantly updated which may effect the order in which modules are released

The value of study isn't just about the qualification you receive at the end; it's the way it can change your life as a whole. So if you want to improve your prospects through getting a qualification then we will support you every step of the way!



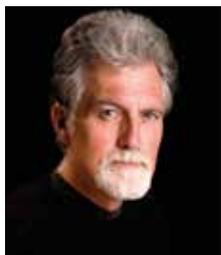


# DIPLOMA IN Superyacht REFIT

Supported by



## This specialist Diploma will provide you with the knowledge and skills necessary to successfully manage a refit project, no matter how big or small.



### Course Director

**Ian Hornsby** - Director at Techman Hub-Ware Ltd

After fifteen years as a worldwide cruising captain, and managing several new builds and refits for private owners, Ian founded Techman in 1998. Techman Hub-Ware provides software and support to yachts from 30 to 130 metres which is present on board yachts from all of today's quality shipyards.

### ABOUT THE COURSE

The Diploma in Superyacht Refits was developed following the success of our Diploma in Superyacht New Builds.

This innovative course will provide you with an excellent understanding of each stage of the refit process, which will best prepare you for what to expect whilst in the yard. The course is designed to develop and deepen your refit management skills, enabling you to conduct and complete a refit project with success.

Module subjects include a range of challenging topics such as basic law and contract law, project management and documentation along with other essentials such as change orders, refit process, accountancy and project completion.

Detailed information on module content is available at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

### COURSE STRUCTURE

The course consists of 10 modules. All students are required to successfully complete and pass the module assignments. Diploma students will also be required to sit and pass a final examination.

### WHO'S THE COURSE SUITABLE FOR?

Whether this is your first refit project or you already have some experience in this area, studying the Diploma in Superyacht Refit is suitable for captains, senior crew and engineers, lawyers, yacht managers, brokers, refit managers, owners representatives and ship yard employees.



## HOW TO ENROL

Register as early as you can for a 1st October 2015 start. The registration period will be kept open until the 30th March 2016. Students can start from the point of enrolment after the 1st October 2015.

## COURSE ENQUIRIES

**Gemma Humphreys**

+44 (0)1252 739771

[gemma.humphreys@maritimetrainingacademy.com](mailto:gemma.humphreys@maritimetrainingacademy.com)

## ADMISSIONS

**Michelle West**

+44 (0)1252 732220

[michelle.west@maritimetrainingacademy.com](mailto:michelle.west@maritimetrainingacademy.com)

## SYLLABUS

- An Introduction to Superyacht Refit Management
- Refitting the Yacht
- Contracts
- Managing Expectations
- Refit Process
- Changes and Change orders
- Project Management
- Accountancy and Payments
- Refit Documentation
- Project Completion and Acceptance

\* Material is constantly updated which may effect the order in which modules are released



**“ The foundation stone to a successful and long career in new and brokerage boat sales – an excellent course that every broker should complete. ”**

Mark Woodmansey,  
Simpson Marine



# DIPLOMA IN Yacht Brokerage

Endorsed by

**Boatshed.com**

INTERNATIONAL YACHT BROKERS

Supported by



Camper &  
Nicholsons  
International  
YACHTING SINCE 1792



## With this recognised diploma you will develop and strengthen your knowledge of the yacht brokerage industry and gain the skills necessary to excel in your brokerage career.



### Course Director

**Jamie Small** - Sales Broker, Burgess

After a successful career onboard sailing yachts, Jamie returned to Palma de Mallorca and entered the fast paced world of yacht brokerage. Due to his many years of experience in the field, Jamie forms an essential part of the Burgess team.

### ABOUT THE COURSE

Originally entering the market in 2009 as the Diploma in Boat Retail and Brokerage, we've now redeveloped this course to provide you with two additional modules (in Charter and Sales), whilst also now covering the brokerage for yachts of all sizes. With these exciting new changes set in place, we've now re-launched this course as the Diploma in Yacht Brokerage.

Module subjects include essential matters such as registration, title rules and regulations, yacht brokers and the law, business management and valuation along with other challenging subjects such as insurance, finance, sea trials and chartering.

Detailed information on module content is available at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

### COURSE STRUCTURE

The course consists of 12 modules. All students are required to successfully complete and pass the module assignments. Diploma students will also be required to sit and pass a final examination.

### WHO'S THE COURSE SUITABLE FOR?

Whether you're already an experienced broker or you're looking to make the transition to this vibrant industry in a junior capacity, the Diploma in Yacht Brokerage is applicable to anyone working within a yacht or charter brokerage environment.

**ABYA**  
PROFESSIONAL  
YACHT BROKERS



**ABYA**  
(Association of Brokers and Yacht Agents)

#### Student Membership

In order to become an ABYA student member you need to be undertaking an appropriate course of study in the marine industry. The Yacht Brokerage Diploma is an ideal training programme to meet this requirement. There is no joining fee and students are provided with 3 years student membership.

#### Probationary Membership

Successful students who have been awarded a Diploma in Boat Retail or Yacht Brokerage are also now eligible to apply for an ABYA Probationary membership, provided they can show the necessary evidence of working as a broker.

Further information can also be found on our website [maritimetrainingacademy.com](http://maritimetrainingacademy.com) or [abya.co.uk](http://abya.co.uk)



## HOW TO ENROL

Register as early as you can for a 1st October 2015 start. The registration period will be kept open until the 31st March 2016. Students can start from the point of enrolment after the 1st October 2015.

## COURSE ENQUIRIES

**Gemma Humphreys**

+44 (0)1252 739771

[gemma.humphreys@maritimetrainingacademy.com](mailto:gemma.humphreys@maritimetrainingacademy.com)

## ADMISSIONS

**Michelle West**

+44 (0)1252 732220

[michelle.west@maritimetrainingacademy.com](mailto:michelle.west@maritimetrainingacademy.com)

## SYLLABUS

- An Introduction to the Yacht Brokerage Industry
- Types of Vessels & Technical Descriptions
- Registration, Title Rules and Regulations
- Yacht Brokers and the Law
- Business Management
- The Surveyor in Practice
- Sea Trials
- Valuation
- Insurance
- Finance
- Yacht Charter
- Yacht Sales

\* Material is constantly updated which may effect the order in which modules are released

“

The course provided me with a wealth of well written, concise and perfectly structured modules covering every aspect of being a marine surveyor. Each module provides an excellent starting point for each of the twelve topics and the student is encouraged to seek more information and build on their individual knowledge, especially if they want to achieve the best results possible. This Diploma is a must for anyone wanting to start a new career in marine surveying or build on their existing skills. Many thanks to all the tutors and staff for their support.

”

Andy Barter





DIPLOMA IN

# Yacht & Small Craft

SURVEYING

Supported by



# The Diploma in Yacht & Small Craft Surveying is the most advanced distance learning course of its type in the world.



## Course Director

**Richard Cray** - Precision Yacht Surveying

Richard has a wide range of surveying experience from small sailing and motor boats to the world's most renowned superyachts. He believes that the fundamental surveying principles are the same regardless of the type of vessel.

## ABOUT THE COURSE

With this course you will develop and deepen your knowledge of Small Craft Surveying and learn the skills required to conduct a survey efficiently and effectively.

Module Subjects include a range of challenging topics such as surveying GRP yachts, valuation surveys and sea trials plus essential subjects such as accounting, law and insurance.

Detailed information on module content is available at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

## COURSE STRUCTURE

### LEVEL ONE – DIPLOMA OR CERTIFICATE

The course consists of 12 modules. All students are required to successfully complete and pass the module assignments. Diploma students will also be required to sit and pass a final examination.

### LEVEL TWO - PRACTICAL

#### Surveyor's Log Book (SLB)

Level 2 consists of a Surveyor's Log Book (SLB). As a surveyor under training completes each task, he/she gathers evidence to support the experience and learning gained, in a structured manner, guided by the Log Book. Once completed, the Log Book will be submitted to MTA for review.

#### Pre-requisites

Students who have passed the MTA Diploma in Yacht and Small Craft Surveying and /or the Diploma in Ship Surveying. Other equivalent specialist Diplomas will be considered on a case by case basis.

### LEVEL THREE - PEER REVIEW

#### Leading to a CoC issued by MTA

The MTA Peer Review is a detailed oral examination lasting between two to three hours and is graded on a pass/fail basis. The three member Peer Review Committee will ask a series of questions to test the students practical and theoretical knowledge of surveying in their chosen specialist field. Successful completion of the Peer Review is required to achieve the MTA Certificate of Competency in the Yacht and Small Craft Surveying.

#### Pre-requisites

Students need to have completed the Surveyor's Log Book and submitted this along with relevant supporting evidence to the Peer Review Committee at least three months prior to the Peer Review.



### WHO'S THE COURSE SUITABLE FOR?

This course is for marine surveyors and people working in related areas that wish to learn about this topic. Ideal for the seasoned professional looking to update their knowledge or the novice wishing to learn about his subject for the first time.

### HOW TO ENROL

Register as early as you can for a 1st October 2015 start. The registration period will be kept open until the 31st March 2016. Students can start from the point of enrolment after the 1st October 2015.

### COURSE ENQUIRIES

#### Ken Lovegrove

+44 (0) 131 623 0799

+ 1 800 262 9176 (US Freephone)

Skype: Ken\_Lovegrove

[ken.lovegrove@maritimetrainingacademy.com](mailto:ken.lovegrove@maritimetrainingacademy.com)

### ADMISSIONS

#### Michelle West

+44 (0)1252 732220

[michelle.west@maritimetrainingacademy.com](mailto:michelle.west@maritimetrainingacademy.com)

### SYLLABUS

- An Introduction to the Yacht and Small Craft Industry and the Role of the Yacht and Small Craft Surveyor
- The Essential Basics of Carrying out a Yacht survey
- Report Writing for Marine Surveyors
- Running a Successful Yacht and Small Craft Surveying Business
- Essential Law
- Surveying GRP Yachts
- Surveying Steel and Aluminium Yachts
- Surveying Wooden Boats
- Surveying Yacht Engines and Systems
- Surveying Rigs and Sails
- Valuation Surveys
- Sea Trial

\* Material is constantly updated which may effect the order in which modules are released



## Short courses

### TOOLS REQUIRED FOR STUDY

In order to study with us, you will need a computer with regular and reliable access to the internet.

### ENGLISH FOR LEARNING

All study material is composed in English. Therefore, you will need to have a good competency of the English language, in order to ensure you're able to study at higher education level.

### HOW THE COURSES WORK

The modules are uploaded onto our student web portal, allowing students to access the material at any stage during their course. The modules are available in a PDF format and students are able to download or print the material when required. There will then be an examination at the end of each module. Students will have a maximum of 6 months to complete the course from the date of registration.



# Cargo Surveying

Course Fee £300.00

This course delves deeper into the subject of cargo surveying and provides in depth knowledge, focusing more on the different types of cargo, which require additional knowledge and a complete overview of other skills necessary to undertake this type of work.

## COURSE STRUCTURE

The online course consists of 1 module that must be completed within 6 months. The module consists of text, charts and pictures to help with your learning and 10 multiple choice questions which you are expected to pass by 70%.

On successful completion of the module you will be rewarded with a Certificate in 'Cargo Surveying'.

## SYLLABUS

- Marine Cargo Insurance
- What is Cargo Surveying
- Surveying Tools
- Pre-Survey Requirements
- Duties of a Cargo Surveyor
- What a Surveyor Needs to do on a Survey
- Documents Required
- Terms of Sale of Goods and their Transport Insurance
- Mode of Transportation
- Form of Conveyance of Goods
- Types of Packaging
- Resolution of Claims
- Determination as to How / When Loss Occurred
- Report Writing
- Hague-Visby Rules
- Role of a Claims / Loss Adjuster
- Health and Safety Issues
- Types of Cargo

## WHO'S THE COURSE SUITABLE FOR?

This one modular course is aimed at experienced surveyors who wish to learn more about cargo surveying and will give you an in-depth insight into the subject.

## HOW TO ENROL

Register online at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

## COURSE ENQUIRIES

**Michelle West**

+44 (0)1252 732227

[michelle.west@maritimetrainingacademy.com](mailto:michelle.west@maritimetrainingacademy.com)



# Conducting an Inclining Test

**Course Fee £300.00**

The intention of this course is to provide sufficient information for the student to carry out the test and to understand the technical background without going into any unnecessary detail, specifically regarding the determination of the hydrostatic properties of vessels.

## **COURSE STRUCTURE**

The online course consists of 1 module that must be completed within 6 months. The module consists of text and charts to help you with your learning and 20 multiple choice questions which you are expected to pass by 70%.

On successful completion of the module you will be rewarded with a Certificate in 'Conducting an Inclining Test'.

## **SYLLABUS**

- Introduction
- Theory
- Preparation
- Carrying out the test
- Analysis and calculation

## **WHO'S THE COURSE SUITABLE FOR?**

This course is suitable for those who have to carry out or assist in carrying out an inclining test. The course includes both a general background of the theory of the test, as well as the practical considerations for ensuring that the test is carried out accurately. This will enable the student who has carried out the course to understand what is happening during the test and why it is happening.

## **HOW TO ENROL**

Register online at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

## **COURSE ENQUIRIES**

**Michelle West**

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# Introduction to the Superyacht Industry

Course Fee £180.00

Our Introduction to the Superyacht Industry course will provide you with a basic but essential, theoretical understanding of the industry. With this knowledge you'll be better prepared to undertake a new and successful career within the Superyacht Industry.

## COURSE STRUCTURE

This step by step, online course consists of 4 modules that must be completed within 6 months.

Each module consists of text, charts and pictures to assist with your learning and 10 multiple choice questions which you are expected to pass by 70% before embarking on your next module.

## SYLLABUS

### Module 1

Introduction to the World of Superyachts

### Module 2

Life on Board

### Module 3

Safety and Training

### Module 4

Finding a Job

On successful completion of the 4 modules you will be rewarded with a Certificate in 'The Introduction to the Superyacht Industry' approved and registered by the PYA.

## WHO'S THE COURSE SUITABLE FOR?

This course is specifically designed for future crew looking to embark on their first season onboard Superyachts, therefore no previous industry experience is required.

## HOW TO ENROL

Register online at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

## COURSE ENQUIRIES

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# ISM Code

**Course Fee £300.00**

This course will provide you with a detailed and comprehensive insight into all aspects of the ISM Code.

## **COURSE STRUCTURE**

The online course consists of 1 module that must be completed within 6 months. The module consists of text and charts to help you with your learning and 10 multiple choice questions which you are expected to pass by 70%.

On successful completion of the module you will be rewarded with a Certificate in 'ISM Code'.

## **SYLLABUS**

- Introduction
- Quality Assurance
- The Audit Process
- Risk Management
- Risk Assessments
- Contingency Planning
- Requirements from Top Management
- Remember the ISM Code Philosophy
- A Final Statement of the Effectiveness of the ISM Code

## **WHO'S THE COURSE SUITABLE FOR?**

This short course module is aimed at those studying for MCA Certificates on Competency, both deck and engine, as well as those persons involved in vessel and yacht management, who would be involved with the various areas of compliance. Also those involved with both internal and external audit processes. In essence it will cover many areas of interest of any professionals working in the maritime industry.

## **HOW TO ENROL**

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## **COURSE ENQUIRIES**

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# Marine Incident Investigation

Course Fee £300.00

This specialist course will provide you with the crucial knowledge required when working in a marine incident investigation role.

## COURSE STRUCTURE

The online course consists of 1 module that must be completed within 6 months. The module consists of text and charts to help you with your learning and 10 multiple choice questions which you are expected to pass by 70%.

On successful completion of the module you will be rewarded with a Certificate in 'Marine Incident Investigation'.

## SYLLABUS

- The background to Marine Incident Investigation
- The human factor in Incident Investigations
- Initial actions in an Investigation
- Managing the Investigation
- Witnesses and interview
- Collecting physical evidence
- Human factors
- Analyses, tools and techniques
- Developing conclusions and making recommendations
- Witness interviewing
- The cognitive interview
- List of potential sources of evidence
- References and further reading

## WHO'S THE COURSE SUITABLE FOR?

This course is perfect for personnel who are responsible for accident prevention, such as ship safety officers, company safety officers, designated persons ashore (DPA), Captains and senior ship officers, operational ship managers, engineering and/or marine superintendents. It also applies to safety professionals, incident investigators, marine surveyors, loss prevention managers, risk managers, Pandl underwriters and claims managers, solicitors, accountants, flag and port state control inspectors and classification society surveyors.

## HOW TO ENROL

Register online at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

## COURSE ENQUIRIES

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# Maritime Emergency Preparation and Response

**Course Fee £300.00**

This unique course will provide you with essential knowledge needed to help prepare you for the unexpected.

## **COURSE STRUCTURE**

The online course consists of 1 module that must be completed within 6 months. The module consists of text and charts to help you with your learning and 12 multiple choice questions which you are expected to pass with a mark of 70% or more.

On successful completion of the module you will receive a Certificate in Maritime Emergency Preparation and Response.

## **SYLLABUS**

- An introduction to emergency preparation and response
- Preparation and planning
- Communication
- Emergency organisation
- Training and drills
- Media
- Appendix 1 - IMO guidelines on the control of ships in an emergency
- Appendix 2 - A self-assessment guide to check the contents of an emergency plan
- Appendix 3 - Casualty information
- Appendix 4 - Crisis management and communications

## **WHO'S THE COURSE SUITABLE FOR?**

This course is suitable for any personnel who are involved in the management of ships or yachts.

## **HOW TO ENROL**

Register online at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

## **COURSE ENQUIRIES**

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# Port State Inspections

**Course Fee £300.00**

This course has been introduced to provide a comprehensive and detailed insight into the application, requirements and various outcomes of a vessel undergoing a Port State Control Inspection.

## **COURSE STRUCTURE**

The online course consists of 1 module that must be completed within 6 months. The module consists of text and charts to help you with your learning and 10 multiple choice questions which you are expected to pass by 70%.

On successful completion of the module you will be rewarded with a Certificate in 'Port State Inspections'.

## **SYLLABUS**

- An Introduction to Port State Control Inspection
- Regions and Co-operation between Port States
- Port State Control Inspections
- Deficiencies and Detentions

## **WHO'S THE COURSE SUITABLE FOR?**

The short course module is aimed at Officers studying for MCA Certificates of Competency for both deck and engine. It will also be of advantage to those persons involved in vessel and super yacht management, especially those who undertake audit inspections, both internal and external for shipping companies and staff who oversee reporting and monitoring processes within a company.

## **HOW TO ENROL**

Register online at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

## **COURSE ENQUIRIES**

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# Sails and Rigs

Course Fee £300.00

This course delves deeper into the subject and provides in depth knowledge, focusing more on the construction process, servicing and surveying techniques which require additional knowledge and an upgrade in skills.

## COURSE STRUCTURE

The online course consists of 1 module that must be completed within 6 months. The module consists of text and pictures to help you with your learning and 20 multiple choice questions which you are expected to pass by 70%.

On successful completion of the module you will be rewarded with a Certificate in 'Sails and Rigs'.

## SYLLABUS

### SECTION 1 - SAILS

Materials

- Dacron
- Spectra
- Moulded Sails
- 3DL
- PBO
- Cuben Fibre
- Spectra / Kevla

Sail Inspection

- Head Sails (Genoa, Jib, Stays'l
- Main Sails (Main and Mizzen)
- Spinnakers, Gennakers, Cruising chutes, Chicken chutes, Storm sails

### SECTION 2 - MASTS AND RIGS

Masts

- Aluminium Masts
- Carbon Fibre Masts
- Wooden Masts

Standing Rigging

- Composite Standing Rigging
- Stainless Steel, Brass and Galvani Zed Rig Fittings
- Wire Standing Rigging
- Rod Standing Rigging
- Aluminium and Titanium Mast Fittings

### WHO'S THE COURSE SUITABLE FOR?

The course is designed for marine professionals with at least a basic understanding of the design and construction of modern rigs and sails, servicing techniques and areas of concern. Perfect for riggers, sailmakers, racing and sailing crew as well as marine surveyors.

### HOW TO ENROL

Register online at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

### COURSE ENQUIRIES

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# Speed and Angle of Blow Assessment (SABA)

**Course Fee £300.00**

This course aims to provide a comprehensive understanding of the speed and angle of blow assessment (SABA). It is intended for experienced surveyors who wish to increase their knowledge of SABA, its requirements, measurements, and calculations.

## **COURSE STRUCTURE**

The online course consists of 1 module that must be completed within 6 months. The module consists of text, charts and pictures to help with your learning and 10 multiple choice questions which you are expected to pass by 70%.

On successful completion of the module you will be rewarded with a Certificate in 'Speed and Angle of Blow Assessment'.

## **SYLLABUS**

Estimating speed and angle of impact in collision cases

- Introduction
- The role of the Marine Surveyor in collision cases
- The collision Angle and Speed
- Reporting
- Specimen report

## **WHO'S THE COURSE SUITABLE FOR?**

This course is aimed experienced surveyors who wish to learn more about speed and angle of blow surveys and will give a thorough insight into the subject. Please note, this course is NOT for beginners looking for a basic understanding of the subject.

## **HOW TO ENROL**

Register online at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

## **COURSE ENQUIRIES**

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# Surveying Yacht and Small Craft Engines

**Course Fee £300.00**

Modern day mariners rely heavily on their yachts engines and ancillary equipment. This course has been designed to highlight the possible weaknesses that may show up and why.

## **COURSE STRUCTURE**

The online course consists of 1 module that must be completed within 6 months. The module consists of text, charts and pictures to help with your learning and 10 multiple choice questions which you are expected to pass by 70%.

On successful completion of the module you will be rewarded with a Certificate in 'Surveying Yacht and Small Craft Engines'.

## **SYLLABUS**

- Introduction
- Types of engine
- Engines
- Drive systems
- Exhaust systems

## **WHO'S THE COURSE SUITABLE FOR?**

This one modular course is aimed at experienced surveyors who wish to learn more about Surveying Yacht and Small Craft Engines and will give a thorough insight into the subject.

## **HOW TO ENROL**

Register online at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

## **COURSE ENQUIRIES**

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# Surveying Yacht and Small Craft Systems

**Course Fee £300.00**

This course has been designed to give you an idea of what some of the common faults are with certain systems and how to report these facts.

## **COURSE STRUCTURE**

The online course consists of 1 module that must be completed within 6 months. The module consists of text, charts and pictures to help with your learning and 10 multiple choice questions which you are expected to pass by 70%.

On successful completion of the module you will be rewarded with a Certificate in 'Surveying Yacht and Small Craft Systems'.

## **SYLLABUS**

- Introduction
- Exhaust systems
- Air conditioning
- Water systems
- Fuel systems
- Bilge pumps
- Gas systems
- Electrical systems
- Safety equipment
- Limitations of a Marine Surveyor
- Non-intrusive examination

## **WHO'S THE COURSE SUITABLE FOR?**

This one modular course is aimed at experienced surveyors who wish to learn more about Surveying Yacht and Small Craft Systems and will give you an insight into the subject.

## **HOW TO ENROL**

Register online at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

## **COURSE ENQUIRIES**

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# Terms and conditions

## General MTA Terms

**TEACHING METHOD** Our courses are delivered by distance learning, unless otherwise stated.

**COURSE LANGUAGE** Our courses are conducted entirely in English, in verbal and written format.

**DELIVERY OF MODULES** Available online via your secure student login.

**PRESENTATION** Each module is designed to be self-contained. However, we highly recommend that candidates make every effort to increase their knowledge by reference to other sources.

**ACCESS** You agree not to access the Course Material for any reason other than for your personal use and solely for the purpose of study. You agree not to distribute any part or parts of the Course Material in any medium without MTA's prior written authorisation.

**TUTORS and AUTHORS** To support you during your studies, tutors and authors are available to help with any questions or technical queries by e-mail and student forums.

**ADMINISTRATION** For matters relating to enrolment, payment of fees, change of enrolment details, module mailings etc, contact the Course Manager:  
Tel +44 (0)1252 732220  
Fax on +44 (0)1252 732221  
E-mail: [info@maritimetrainingacademy.com](mailto:info@maritimetrainingacademy.com)

**DISCOUNTS** Available for group registrations. Please contact MTA for details. Tel:+ 44 (0)1252 732220 or [info@maritimetrainingacademy.com](mailto:info@maritimetrainingacademy.com)

**VAT** will be added at standard UK rate where applicable. Please contact us for details.

**Reclaim** Companies outside the UK may be entitled to reclaim VAT and need to contact their local tax authorities.

**CANCELLATION POLICY** Cancellations made after the start date of the course will only be considered in exceptional circumstances and will be at the discretion of the Course Director. **For Diploma or Certificate students, please also refer to CANCELLATIONS located on page 75.**

**Course content is subject to change at the discretion of the Course Director.**

**DATA PROTECTION** We record your personal information when you contact us and use this to manage registration, study, examination and other services. When you register, we'll tell you more about how we process and use your personal information.

## Diplomas and Certificates

### THE COURSE

The modules provide the basic knowledge for the whole course. Every effort will be made by the organisers to upload the modules monthly but due to unforeseen circumstances they cannot be held liable for any delays.

**Course Duration** You have a minimum of 12 months to complete the modules and sit the exam.

**Recommended Reading** A reading list will be provided where applicable.

### STUDENT ASSIGNMENTS

**Student Assignments** One submitted with each module. They are a compulsory element of the course and must be completed six weeks prior to the exam.

**Self-Assessed Questions** Some modules contain self-assessment questions designed to help candidates consolidate their knowledge.

**Studying Time** We recommend 10 to 30 hours study time per module, with additional time being set aside for completing the student assignments.

### EXAMINATION

Examinations are held in **October** and **April**.

A 6 month deferral is available upon application.

**Exam Length** Three hour written examination.

**Sitting Overseas** Arrangements can be made for candidates to sit the exam in the country of residence, subject to available support facilities.

**Certificate** Students who successfully complete the compulsory student assignments, will receive a certificate.

### THE MARKING STRUCTURE

**Assignments** Constitute 27% of the final mark.

**Examination** Constitutes 73% of the final mark.

**Pass Mark** For the Diploma written examination is 75%. For the student assignments a minimum mark of 40% is required.

### TUTORIALS

Tutorial seminars are held in **October** and **April**. They are not compulsory but are beneficial and are an excellent opportunity to meet fellow students, the Course Director, authors and tutors.

## COURSE FEES

**Certificate Fee** The basic course fee is **£1,550.00**.

This includes the course modules as PDFs and marking of the student assignments.

**Diploma Fee** For Diploma candidates the fee is **£2,300.00**. This covers the course modules as PDFs, student assignment marking, examination costs and the issuing of a Diploma.

**Printed Modules Fee** In addition to the course PDF's, we also offer students the option of purchasing the modules in a hard copy format. Please note, this option is NOT mandatory in order to complete the course. The printed modules option is charged at an additional fee of £300.

**Air Courier Fee** For an additional fee of £200. Recommended for candidates in areas experiencing problems with their postal system. Other overseas mail will be sent by airmail only.

**Extension Fee** If you are unable to complete the course in the 18 months allocated from the start date of the course, you can apply for a further 6 months extension for £250.

**Re-Registration Fee** We offer re-registration onto the course for lapsed students at 50% of the course costs.

You will have the opportunity to re-submit any student assignments or carry any existing marks forward into the new academic year to be counted towards your final exam results.

**Resit exams** You are entitled to re-sit your exam once at a fee of £250.

**Not included in the fees** Any travel, food or accommodation required.

## INTEREST-FREE PAYMENT PLAN

Available to help spread the cost of your study by splitting the course fee into three interest-free payments. Payment plan is subject to application. Please see our website [www.maritimetrainingacademy.com](http://www.maritimetrainingacademy.com) for more information or contact the Account Manager on +44 (0)1252 732220. Details can also be found on the individual course pages within the prospectus.

## PAYMENT METHODS

**Payment** Payment must be made upon application by cheque, bank transfer or credit card. Fees will be refunded in full should applications be declined.

**Cheque** Made payable to MPI Group.

**Bank Transfer** MPI Group bank account at:  
National Westminster Bank, 19 Shaftesbury Avenue,  
London, W1A 4QQ, UK  
Account No. 06532381 Sort Code: 56-00-29

**Credit Card** Include number, card type, issue and expiry dates, security code and address of the card holder.

## CANCELLATIONS

Cancellations can only be made in writing before the start date of the course. Course fees less an administrative charge of £500.00 will be refunded. After the start of a course the student becomes liable for all course fees due.

**Course content is subject to change at the discretion of the Course Director**

## HOW TO ENROL

Complete the application form and send with your payment for the Course to:

MTA, Peel House, Upper South View, Farnham,  
Surrey, GU9 7JN England.

Email [info@maritimetrainingacademy.com](mailto:info@maritimetrainingacademy.com)  
or Fax to +44 (0)1252 732221

## Short Courses

### THE COURSE

The compulsory module subjects provide the basic knowledge for the whole course.

**Course Duration** The course must be completed within 6 months of registration.

### THE EXAMINATION

Takes place after each module, in the form of an online multiple choice examination.

**Certificate** On successfully completing the online multiple choice examination/s you will be issued with a certificate of completion.

### THE MARKING STRUCTURE

**Examination** Constitutes 100% of the final mark.

**Pass Mark** Constitutes examination is 70%.

### COURSE FEES

**Certificate Fee** The course fee includes access to the modular material, online examination and certificate. Course fees can be found on pages 63-73.

### PAYMENT

Payments are to be made via credit card online at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

Please include the card number, card type, issue and expiry dates, security code and address of the card holder. Fees will be refunded in full should applications be declined.

### HOW TO ENROL

Complete the application form online.

Any questions please contact Michelle West on

[info@maritimetrainingacademy.com](mailto:info@maritimetrainingacademy.com)

Tel: +44(0)1252 732220

# Coming soon

## DIPLOMA COURSES IN:

- Diploma in Boatyard Management and Operations
- Diploma in Commercial Underwater Operations
- Diploma in Maritime Fire Rescue and Fire Fighting
- Diploma in Maritime Law
- Diploma in Offshore Operations
- Diploma in Renewable Operations
- Diploma in Superyacht Sales and Charter
- Diploma in Workboat Operations







## Contact us

### The Distance Learning Experts

#### Maritime Training Academy

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